

सत्यमेव जयते

EMBASSY OF INDIA
Guatemala

JOB VACANCY FOR THE POST OF CLERK

The Embassy of India in Guatemala City invites applications for the positions of clerk from the applicants.

Requirements:

- Bachelor degree with sound knowledge of computers, especially MS Office;
- Preference will be given to candidate with relevant work experience in handling commercial work.
- Willingness to perform outdoor work including beyond regular hours;
- fluency in English and Spanish language, basic interpretation skills Initial

Pay: USD 975+ annual increment and other benefits.

How to Apply : Interested candidates may send applications and resumes to:

Mr. Suraj Ananta Jadhav
Head of Chancery
Embassy of India,
8A Avenida 15-07,
Cdad. de Guatemala 01010
E-mail: admn.guatemala@mea.gov.in

Last date of application:
1700 hrs. by Thursday, 21 July, 2022.